Field Description	Field Abbreviation	Field Length	Field Type	Field Version
Activity group	**XACT401**	**2**	**Char**	**1.1.2**

VALID ENTRIES

01	Academic staff
02	Managerial, professional and technical staff
03	Clerical staff
04	Manual staff

ADDITIONAL INFORMATION

The Standard Occupational Classification (SOC) provides a national standard for categorising occupational information. However, some difficulties emerge in the direct application of SOC for occupational coding within the HE sector. The classification of occupations within higher education necessitated the development of a variant of the national standard that is relevant for the HE sector (SOC(HE)), used in the Staff record. This enables the classification of job titles found within the HE sector to fall into one of 13 broad occupational activities (see www.hesa.ac.uk/manuals/C11025/ACT1).

This field groups the staff cost centre table ACT field's 13 occupational activities into the standard HESA staff publication categories of 4 activity groups.

Academic staff are defined as academic professionals who are responsible for planning, directing and undertaking academic teaching and research within HEIs. They also include vice-chancellors, medical practitioners, dentists, veterinarians and other health care professionals who undertake lecturing or research activities. All academic staff fall into group 2A of the SOC classification, regardless of their discipline (e.g. science, engineering, social sciences, humanities, languages).

In certain analyses the valid entries 01 Managerial, professional and technical staff, 02 Clerical staff and 03 Manual staff may be grouped as Non-academic staff.

(Note: this field is a grouping of the Staff cost centre table's f_act field and is added to the Cost centre table).

DEPENDENT FIELDS

none

TECHNICAL SPECIFICATION

(Cost centre table) ACT (CHAR 2)	CostCentre.XACT401
2A	01
1, 2B, 3A, 3B, 3C	02
4A, 4B	03
5, 6, 7, 8, 9	04

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Revision 1.1.2 2012-02-16 Link to coding manual within Additional Information section adjusted to refer to the C11025 record.