Field Description	Field Abbreviation	Field Length	Field Type	Field Version
Highest qualification held	**XHQHELD01**	**1**	**Char**	**1.1.1**

VALID ENTRIES

1	Doctorate
2	Other higher degree
3	Other postgraduate qualification
4	First degree
5	Other undergraduate qualification
6	Other
9	Unknown

ADDITIONAL INFORMATION

The highest qualification held indicates the highest qualification held by the member of staff. This field groups the Staff record HQHELD field into the standard HESA staff publication categories.

Unknown includes those where the highest qualification held by a memeber of staff was unknown as well as those coded XX Not applicable/Not required (default code). (XX can be returned in HQHELD when all staff contract activity codes (ACT1/2/3) are coded 4A-9 (see www.hesa.ac.uk/manuals/C10025/ACT1).

DEPENDENT FIELDS

none

TECHNICAL SPECIFICATION

HQHELD (CHAR 2)	Person.XHQHELD01
01	1
02	2
03, 09	3
11, 12	4
19, 21, 22, 29	5
31, 32, 97, 98	6
99, XX	9